

## Custom Report Settings – Individual Detail

### General

**Report Title:** \_\_\_\_\_

**Language:** \_\_\_\_\_

#### Surety

- Threshold 3
- Threshold 2
- Threshold 1
- Threshold 0
- No Threshold
  - Include blank

*Use SURNAMES and GIVEN NAMES*

*font for:*

- Subject
- Subject's parents
- Other people
- Name variations
- Spouse
- Children

### Fonts

Text \_\_\_\_\_

Surnames \_\_\_\_\_

Given names \_\_\_\_\_

Dates \_\_\_\_\_

Places \_\_\_\_\_

Memos \_\_\_\_\_

Exponents \_\_\_\_\_

Labels \_\_\_\_\_

Titles \_\_\_\_\_

Page #s \_\_\_\_\_

### Page Options

#### Page Number Location

- None
- Left
- Top
- Right
- Bottom
- Center
- Alt–Odd Left
- Alt–Odd Right
- Suppress first page

#### Graphic line

- Header
- Footer

**Tabs:** \_\_\_\_\_ spaces

#### Page Number Style

- 1, 2, 3 ...
- a, b, c ...
- A, B, C ...
- i, ii, iii ...
- I, II, III ...

#### Justification

- Left
- Full

#### Exhibits

- None
- Small
- Large
- Borders for missing

### Sources

- None
- Footnotes
- Endnotes
  - Unique
- Embedded
- Embedded w/parens
- Suppress citation detail (CD)
- Show surety
- Show excluded citations
- Include name sources
- Incl relationship sources
- Disable "ibid."
- Combine consecutive

### Memos

- None
- Footnotes
- Endnotes
  - Unique
- Embedded
- Embedded w/parens
- Include name memos
- Incl relationship memos
- Incl from witnessed events

### Names

- No caps
- Surname caps
- All caps
- All small caps

Empty name text: \_\_\_\_\_

#### Identifiers

- None
- ID number
- Reference field
- ID, Reference
- Show data set ID

### Sort By

- Surname
- Soundex of surname
- Given name
- Soundex of given name
- Birth date
- Death date
- ID number
- Reference field

### Tags

- None
- All
- Selected

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Primary events
- All variations
- All plus witnessed

#### Timelines

- Globally selected
- Locked to ID

## Custom Report Settings – Individual Detail

### Dates

- mm/dd/yyyy
- yyyy.mm.dd
- dd/mm/yyyy
- dd.mm.yyyy
- dd-mm-yyyy
- Mmm dd, yyyy
- MMM dd, yyyy
- dd Mmm yyyy
- dd MMM yyyy

- Months spelled out
- Leading zeros

#### Lifespan of parents

- No lifespan
- (Year – Year)
- (Date – Date)
- (b. Year – d. Year)
- (b. Date – d. Date)

### Places

- Use place styles
- Use short place field
- Use selected
  - [L1] – Addressee
  - [L2] – Detail
  - [L3] – City/Town
  - [L4] – County/Parish
  - [L5] – State/Province
  - [L6] – Country
  - [L7] – Postal code
  - [L8] – Phone
  - [L9] – Lat/Long
  - [L10] – Temple
  - Commas when missing
  - Trim leading/trailing
- Abbrev state/province

#### Preposition

- At
- In
- (blank)

### Bibliography/Endnotes:

Page number options, Fonts (if different from main report)

**Title:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Miscellaneous

- Show excluded
- Show sensitive
  - with brackets

- Child tags

- Flags

- BMDB when missing

- Blanks for missing data

- Embed sentence [M]emo

- Suppress details for living people

Living text: \_\_\_\_\_

- Asterisks indicate primary

- Roles

#### Parents

- Primary only
- All variations

### Publications Tools

- Table of Contents
- Code visible in text
- Bibliography

### Indexes

#### People

- Surname
- Given name
- Combined
- Also use sort template

- No lifespan
- (Year – Year)
- (Date – Date)
- (b. Year – d. Year)
- (b. Date – d. Date)

#### Places

- By short
- By detail/L2
- By city/L3
- By county/L4
- By state/L5
- By country/L6

- Largest first

#### Marriages

- By bride
- By groom
- Combined
- No marriage date
- (Year)
- (Date)
- (m. Year)
- (m. Date)

#### Other

- Indent subheadings
- Combine people/places
- Merge all indexes

**Language:** \_\_\_\_\_

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