

Custom Report Settings – Individual Narrative

General

Report Title: _____

Language: _____

Surety

- Threshold 3
- Threshold 2
- Threshold 1
- Threshold 0
- No Threshold
 - Include blank

Fonts

Text _____

Surnames _____

Given names _____

Dates _____

Places _____

Memos _____

Exponents _____

Labels _____

Titles _____

Page #s _____

Page Options

Page Number Location

- None
- Left
- Top
- Right
- Bottom
- Center
- Alt–Odd Left
- Alt–Odd Right
- Suppress first page

Text: _____
(e.g. Page [PAGE], p. [PAGE])

Graphic line

- Header
- Footer

Tabs: _____ spaces

Page Number Style

- 1, 2, 3 ...
- a, b, c ...
- A, B, C ...
- i, ii, iii ...
- I, II, III ...

Justification

- Left
- Full

Sources

- None
- Footnotes
- Endnotes
 - Unique
- Embedded
- Embedded w/parens
- Suppress citation detail (CD)
- Show surety
- Show excluded citations
- Include name sources
- Incl relationship sources
- Disable "ibid."
- Combine consecutive

Sort By

- Surname
- Soundex of surname
- Given name
- Soundex of given name
- Birth date
- Death date
- ID number
- Reference field

Memos

- None
- Footnotes
- Endnotes
 - Unique
- Embedded
- Embedded w/parens
- Include name memos
- Incl relationship memos
- Incl from witnessed events

Names

- No caps
- Surname caps
- All caps
- All small caps
- Empty name text: _____

Identifiers

- None
- ID number
- Reference field
- ID, Reference
- Show data set ID

Tags

- None
 - All
 - Selected
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

- Primary events
- All variations
- All plus witnessed

Custom Report Settings – Individual Narrative

Dates

- mm/dd/yyyy
- yyyy.mm.dd
- dd/mm/yyyy
- dd.mm.yyyy
- dd-mm-yyyy
- Mmm dd, yyyy
- MMM dd, yyyy
- dd Mmm yyyy
- dd MMM yyyy

- Months spelled out
- Leading zeros

Places

- Use place styles
- Use short place field
- Use selected
 - [L1] – Addressee
 - [L2] – Detail
 - [L3] – City/Town
 - [L4] – County/Parish
 - [L5] – State/Province
 - [L6] – Country
 - [L7] – Postal code
 - [L8] – Phone
 - [L9] – Lat/Long
 - [L10] – Temple
- Commas when missing
 - Trim leading/trailing
- Abbrev state/province

Preposition

- At
- In
- (blank)

Miscellaneous

- Show excluded
- Show sensitive
 - with brackets
- Page break before each subject
- Blanks for missing data
- Suppress details for living people
- Living text: _____

Narratives:

- Non-breaking character:
_____ (ASCII 32)
- Spaces between sentences:

Exhibits

(for Word, WordPerfect, RTF, HTML only)

Images

- None
- Footnotes
- Endnotes
- Embedded
- Embedded w/parens

- Include (export) internal
- Include external
 - Copy to destination folder
- Reference full path names
- Center person images
 - With caption
- Include event exhibits

For each person, include:

- Primary
- All

Indexes

People

- Surname
- Given name
- Combined
- Also use sort template
- No lifespan
- (Year – Year)
- (Date – Date)
- (b. Year – d. Year)
- (b. Date – d. Date)

Places

- By short
- By detail/L2
- By city/L3
- By county/L4
- By state/L5
- By country/L6
- Largest first

Marriages

- By bride
- By groom
- Combined
- No marriage date
- (Year)
- (Date)
- (m. Year)
- (m. Date)

Other

- Indent subheadings
- Combine people/places
- Merge all indexes

Publications Tools

- Table of Contents
- Code visible in text
- Bibliography

Bibliography/Endnotes:

Page number options, Fonts (if different from main report)

Title: _____

Language: _____
