Custom Report Settings – Individual Narrative

General
Report Title: _____

Language: _____

Surety
○ Threshold 3
○ Threshold 2
○ Threshold 1
○ Threshold 0
○ No Threshold
   □ Include blank

Fonts

Text	
Surnames	
Given names	
Dates	
Places	
Memos	
Exponents	
Labels	
Titles	
Page #s	

Page Options

Page Number Location
○ None   ○ Left
○ Top   ○ Right
○ Bottom ○ Center
          ○ Alt–Odd Left
          ○ Alt–Odd Right
□ Suppress first page

Text: _____
(e.g. Page [PAGE], p. [PAGE])

Graphic line
□ Header   □ Footer

Tabs: _____ spaces

Page Number Style
○ 1, 2, 3 …
○ a, b, c …
○ A, B, C …
○ i, ii, iii …
○ I, II, III …

Justification
○ Left
○ Full

Sources
○ None
○ Footnotes
○ Endnotes
   □ Unique
○ Embedded
○ Embedded w/parens

□ Suppress citation detail
   (CD)
□ Show surety
□ Show excluded citations
□ Include name sources
□ Incl relationship sources
□ Disable "ibid."
□ Combine consecutive

Sort By
○ Surname
○ Soundex of surname
○ Given name
○ Soundex of given name
○ Birth date
○ Death date
○ ID number
○ Reference field

Memos
○ None
○ Footnotes
○ Endnotes
   □ Unique
○ Embedded
○ Embedded w/parens

□ Include name memos
□ Incl relationship memos
□ Incl from witnessed events

Names
○ No caps
○ Surname caps
○ All caps
○ All small caps

Empty name text: _____

Identifiers
○ None
○ ID number
○ Reference field
○ ID, Reference
□ Show data set ID

Tags
○ None
○ All
○ Selected

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

○ Primary events
○ All variations
○ All plus witnessed

Custom Report Settings – Individual Narrative

Dates
O mm/dd/yyyy
O yyyy.mm.dd
O dd/mm/yyyy
O dd.mm.yyyy
O dd-mm-yyyy
O Mmm dd, yyyy
O MMM dd, yyyy
O dd Mmm yyyy
O dd MMM yyyy

☐ Months spelled out
☐ Leading zeros

Places
O Use place styles
O Use short place field
O Use selected
   ☐ [L1] – Addressee
   ☐ [L2] – Detail
   ☐ [L3] – City/Town
   ☐ [L4] – County/Parish
   ☐ [L5] – State/Province
   ☐ [L6] – Country
   ☐ [L7] – Postal code
   ☐ [L8] – Phone
   ☐ [L9] – Lat/Long
   ☐ [L10] – Temple
   ☐ Commas when missing
      ☐ Trim leading/trailing
☐ Abbrev state/province

Preposition
O At
O In
O (blank)

Miscellaneous
☐ Show excluded
☐ Show sensitive
   ☐ with brackets

☐ Page break before each
   subject
☐ Blanks for missing data
☐ Suppress details for living
   people
   Living text: _____

Narratives:
Non-breaking character:
   _____ (ASCII 32)
Spaces between sentences:
   _____

Exhibits
(for Word, WordPerfect, RTF,
HTML only)
Images
O None
O Footnotes
O Endnotes
O Embedded
O Embedded w/parens

☐ Include (export) internal
☐ Include external
   ☐ Copy to destination
folder
☐ Reference full path names
☐ Center person images
   ☐ With caption
☐ Include event exhibits

For each person, include:
O Primary
O All

Indexes
People
☐ Surname
☐ Given name
☐ Combined
☐ Also use sort template

O No lifespan
O (Year – Year)
O (Date – Date)
O (b. Year – d. Year)
O (b. Date – d. Date)

Places
☐ By short
☐ By detail/L2
☐ By city/L3
☐ By county/L4
☐ By state/L5
☐ By country/L6

☐ Largest first

Marriages
☐ By bride
☐ By groom
☐ Combined

O No marriage date
O (Year)
O (Date)
O (m. Year)
O (m. Date)

Other
☐ Indent subheadings
☐ Combine people/places
☐ Merge all indexes

Publications Tools
☐ Table of Contents
   ☐ Code visible in text
☐ Bibliography

Bibliography/Endnotes:
Page number options, Fonts (if different from main report)
Title: **Language:**