

## Custom Report Settings – Journal

### General

<b>Report Title:</b>		<b>#Generations:</b>
<b>Language:</b>		<b>First Ref #:</b>
<b>Type</b> <input type="radio"/> NEHGR <input type="radio"/> NGSQ <input type="radio"/> TAG <input type="radio"/> Custom  <b>Direction</b> <input type="radio"/> Descendants <input type="radio"/> Ancestors <input type="checkbox"/> Use Ahnentafel Numbers <input type="checkbox"/> Siblings show BMDB only	<b>Surety</b> <input type="checkbox"/> Threshold 3 <input type="checkbox"/> Threshold 2 <input type="checkbox"/> Threshold 1 <input type="checkbox"/> Threshold 0 <input type="checkbox"/> No Threshold <input type="checkbox"/> Include blank	

### Fonts

Text
Surnames
Given names
Dates
Places
Memos
Exponents
Labels
Titles
Page #s

### Page Options

#### Page Number Location

- None     Left  
 Top       Right  
 Bottom    Center  
                    Alt–Odd Left  
                    Alt–Odd Right

Suppress first page

**Text:** \_\_\_\_\_  
 (e.g. Page [PAGE], p. [PAGE])

#### Graphic line

- Header  
 Footer

**Tabs:** \_\_\_\_\_ spaces

#### Page Number Style

- 1, 2, 3 ...  
 a, b, c ...  
 A, B, C ...  
 i, ii, iii ...  
 I, II, III ...

#### Justification

- Left  
 Full

### Sources

- None  
 Footnotes  
 Endnotes  
      Unique  
 Embedded  
 Embedded w/parens  
  
 Suppress [CD]  
 Show surety  
 Show excluded citations  
 Include name sources  
 Incl relationship sources  
 Disable "ibid."  
 Combine consecutive

#### Sort By

- Surname  
 Soundex of surname  
 Given name  
 Soundex of given name  
 Birth date  
 Death date  
 ID number  
 Reference field

### Memos

- None  
 Footnotes  
 Endnotes  
      Unique  
 Embedded  
 Embedded w/parens  
  
 Include name memos  
 Incl relationship memos  
 Incl from witnessed events

#### Publications Tools

- Table of Contents  
      Code visible in text  
 Bibliography

#### Master Doc Files

- Off  
 One file per generation  
 One file per progenitor

### Tags

- None  
 All  
 Selected


- Primary events  
 All variations  
 All plus witnessed

#### BMDB Abbreviation

- He was born in 1861  
 born 1861  
 b. 1861

## Custom Report Settings – Journal

### Exhibits

#### Images

- None
- Footnotes
- Endnotes
- Embedded
- Embedded w/parens
- Include (export) internal
- Include external
  - Copy to dest. folder
- Reference full path names
- Center person images
  - With caption
- Include event exhibits

#### For each person, include:

- Primary
- All

### Dates

- mm/dd/yyyy
- yyyy.mm.dd
- dd/mm/yyyy
- dd.mm.yyyy
- dd-mm-yyyy
- Mmm dd, yyyy
- MMM dd, yyyy
- dd Mmm yyyy
- dd MMM yyyy
- Months spelled out
- Leading zeros

### Places

- Use place styles
- Use short place field
- Use selected
  - [L1] – Addressee
  - [L2] – Detail
  - [L3] – City/Town
  - [L4] – County/Parish
  - [L5] – State/Province
  - [L6] – Country
  - [L7] – Postal code
  - [L8] – Phone
  - [L9] – Lat/Long
  - [L10] – Temple
  - Commas when missing
    - Trim leading/trailing
- Abbrev state/province

#### Preposition

- At
- In
- (blank)

### Miscellaneous

- Show excluded
- Show sensitive
  - with brackets
- Blanks for missing data
- Blank line before ea subj
- Blank line before ea family
- Suppress details for living people
  - Living text: \_\_\_\_\_
  - Non-breaking char: \_\_\_\_\_
  - Spaces betw sents: \_\_\_\_\_

#### For custom reports ...

- Indent subject
- Section numbers bold
- Missing spouse
- Include spouse events
- Number all children
- Period after child number
- Count children
- Children “known”
- Group common birthplaces
- Suppress Name-Marr
- Follow surname only
- BMDB in sep paragraph

### Names

Empty name text: \_\_\_\_\_

#### Identifiers

- None
- ID number
- Reference field
- ID, Reference
- Show data set ID

#### Other Identifiers

- Generation numbers
  - In italics
- Back ref generations
- Names in italics
- Include middle names

#### Parent Names

- No caps
- Surname caps
- All caps
- All small caps

#### Child Names

- No caps
- Surname caps
- All caps
- All small caps
- Include surname
- Honor name font styles

### Indexes

#### People

- Surname
- Given name
- Combined
- Also use sort template
- No lifespan
- (Year – Year)
- (Date – Date)
- (b. Year – d. Year)
- (b. Date – d. Date)

#### Places

- By short
- By detail/L2
- By city/L3
- By county/L4
- By state/L5
- By country/L6
- Largest first

#### Marriages

- By bride
- By groom
- Combined
- No marriage date
- (Year)
- (Date)
- (m. Year)
- (m. Date)

#### Other

- Indent subheadings
- Combine people/places
- Merge all indexes