

## Custom Report Settings – Journal

### General

<b>Report Title:</b>	<b>#Generations:</b>
<b>Language:</b>	<b>First Ref #:</b>
<b>Type</b> <input type="radio"/> NEHGR <input type="radio"/> NGSQ <input type="radio"/> TAG <input type="radio"/> Custom  <b>Direction</b> <input type="radio"/> Descendants <input type="radio"/> Ancestors <input type="checkbox"/> Use Ahnentafel Numbers <input type="checkbox"/> Siblings show BMDB only	<b>Surety</b> <input type="checkbox"/> Threshold 3 <input type="checkbox"/> Threshold 2 <input type="checkbox"/> Threshold 1 <input type="checkbox"/> Threshold 0 <input type="checkbox"/> No Threshold <input type="checkbox"/> Include blank

### Fonts

Text \_\_\_\_\_  
 Surnames \_\_\_\_\_  
 Given names \_\_\_\_\_  
 Dates \_\_\_\_\_  
 Places \_\_\_\_\_  
 Memos \_\_\_\_\_  
 Exponents \_\_\_\_\_  
 Labels \_\_\_\_\_  
 Titles \_\_\_\_\_  
 Page #s \_\_\_\_\_

### Page Options

#### Page Number Location

- None     Left  
 Top     Right  
 Bottom     Center  
 Alt–Odd Left  
 Alt–Odd Right

- Suppress first page

**Text:** \_\_\_\_\_  
 (e.g. Page [PAGE], p. [PAGE])

#### Graphic line

- Header  
 Footer

**Tabs:** \_\_\_\_\_ spaces

#### Page Number Style

- 1, 2, 3 ...  
 a, b, c ...  
 A, B, C ...  
 i, ii, iii ...  
 I, II, III ...

#### Justification

- Left  
 Full

### Sources

- None  
 Footnotes  
 Endnotes  
 Unique  
 Embedded  
 Embedded w/parens  
 Suppress [CD]  
 Show surety  
 Show excluded citations  
 Include name sources  
 Incl relationship sources  
 Disable "ibid."  
 Combine consecutive

### Sort By

- Surname  
 Soundex of surname  
 Given name  
 Soundex of given name  
 Birth date  
 Death date  
 ID number  
 Reference field

### Memos

- None  
 Footnotes  
 Endnotes  
 Unique  
 Embedded  
 Embedded w/parens  
 Include name memos  
 Incl relationship memos  
 Incl from witnessed events

### Publications Tools

- Table of Contents  
 Code visible in text  
 Bibliography

### Master Doc Files

- Off  
 One file per generation  
 One file per progenitor

### Tags

- None  
 All  
 Selected

- Primary events  
 All variations  
 All plus witnessed

### BMDB Abbreviation

- He was born in 1861  
 born 1861  
 b. 1861

## Custom Report Settings – Journal

### Exhibits

- Images**  
 None  
 Footnotes  
 Endnotes  
 Embedded  
 Embedded w/parens  
 Include (export) internal  
 Include external  
 Copy to dest. folder  
 Reference full path names  
 Center person images  
 With caption  
 Include event exhibits

#### For each person, include:

- Primary  
 All

### Dates

- mm/dd/yyyy  
 yyyy.mm.dd  
 dd/mm/yyyy  
 dd.mm.yyyy  
 dd-mm-yyyy  
 Mmm dd, yyyy  
 MMM dd, yyyy  
 dd Mmm yyyy  
 dd MMM yyyy  
 Months spelled out  
 Leading zeros

### Places

- Use place styles  
 Use short place field  
 Use selected  
 [L1] – Addressee  
 [L2] – Detail  
 [L3] – City/Town  
 [L4] – County/Parish  
 [L5] – State/Province  
 [L6] – Country  
 [L7] – Postal code  
 [L8] – Phone  
 [L9] – Lat/Long  
 [L10] – Temple  
 Commas when missing  
 Trim leading/trailing  
 Abbrev state/province

### Preposition

- At  
 In  
 (blank)

### Miscellaneous

- Show excluded  
 Show sensitive  
 with brackets  
 Blanks for missing data  
 Blank line before ea subj  
 Blank line before ea family  
 Suppress details for living people  
 Living text: \_\_\_\_\_  
 Non-breaking char: \_\_\_\_\_  
 Spaces betw sents: \_\_\_\_\_

#### For custom reports ...

- Indent subject  
 Section numbers bold  
 Missing spouse  
 Include spouse events  
 Number all children  
 Period after child number  
 Count children  
 Children "known"  
 Group common birthplaces  
 Suppress Name-Marr  
 Follow surname only  
 BMDB in sep paragraph

### Names

Empty name text: \_\_\_\_\_

#### Identifiers

- None  
 ID number  
 Reference field  
 ID, Reference  
 Show data set ID

#### Other Identifiers

- Generation numbers  
 In italics  
 Back ref generations  
 Names in italics  
 Include middle names

#### Parent Names

- No caps  
 Surname caps  
 All caps  
 All small caps

#### Child Names

- No caps  
 Surname caps  
 All caps  
 All small caps  
 Include surname  
 Honor name font styles

### Indexes

#### People

- Surname  
 Given name  
 Combined  
 Also use sort template  
 No lifespan  
 (Year – Year)  
 (Date – Date)  
 (b. Year – d. Year)  
 (b. Date – d. Date)

#### Places

- By short  
 By detail/L2  
 By city/L3  
 By county/L4  
 By state/L5  
 By country/L6  
 Largest first

#### Marriages

- By bride  
 By groom  
 Combined  
 No marriage date  
 (Year)  
 (Date)  
 (m. Year)  
 (m. Date)

#### Other

- Indent subheadings  
 Combine people/places  
 Merge all indexes