Custom Report Settings – List of _____

General

Report Title:

Language:

List Type (Sources)
- O Abbreviation
- O Titles
- O Bibliographic form
  - ☐ Show dataset ID

List Type (Repositories)
- O Abbreviations
- O Names
- ☐ Show dataset ID

List of Citations
- ☐ Include sureties
- ☐ Include tag memos

List of …
- O Citations
- O Events
- O Names
- O People
- O Places
- O Repositories
- O Sources
- O Tag Types
- O Tasks
- O Witnesses

Page Options

Page Number Location
- O None
- O Top
- O Bottom
- O Left
- O Right
- O Center
- O Alt–Odd Left
- O Alt–Odd Right
- ☐ Suppress first page

Text: _____
(e.g. Page [PAGE], p. [PAGE])

Graphic line
- ☐ Header
- ☐ Footer

Tabs: _____ spaces

Page Number Style
- O 1, 2, 3 …
- O a, b, c …
- O A, B, C …
- O i, ii, iii …
- O I, II, III …

Justification
- O Left
- O Full

Fonts

Text

Titles

Page numbers

Names

(Citations, Tasks)
- O No caps
- O Surname caps
- O All caps
- O All small caps

Empty name text: _____

Identifiers
- O None
- O ID number
- O Reference field
- O ID, Reference
- ☐ Show data set ID

Dates

(Tasks only)
- O mm/dd/yyyy
- O yyyy.mm.dd
- O dd/mm/yyyy
- O dd.mm.yyyy
- O dd-mm-yyyy
- O Mmm dd, yyyy
- O MMM dd, yyyy
- O dd Mmm yyyy
- O dd MMM yyyy

- ☐ Months spelled out
- ☐ Leading zeros

Places

(Citations, Events, Rep, Sources, Tasks, Witnesses)
- O Use place styles
- O Use short place field
- O Use selected
  - ☐ [L1] – Addressee
  - ☐ [L2] – Detail
  - ☐ [L3] – City/Town
  - ☐ [L4] – County/Parish
  - ☐ [L5] – State/Province
  - ☐ [L6] – Country
  - ☐ [L7] – Postal code
  - ☐ [L8] – Phone
  - ☐ [L9] – Lat/Long
  - ☐ [L10] – Temple
  - ☐ Commas when missing
    - ☐ Trim leading/trailing
- ☐ Abbrev state/province

Custom Report Settings – List of _____

Sort By

(Citations, People)
- O Surname
- O Soundex of surname
- O Given name
- O Soundex of given name
- O Birth date
- O Death date
- O ID number
- O Reference field

(Repositories)
- O Repository ID#
- O Abbreviation
- O Name

(Sources)
- O Source ID
- O Abbreviation
- O Bibliography
- O Default Surety

(Tasks)
- O Type/Person name
- O Designed
- O Planned
- O Begun
- O Progress
- O Completed
- O Keyword
- O Task name

Miscellaneous
- ☐ Show excluded
- ☐ Show sensitive
  - ☐ with brackets

(Tasks)
- ☐ Task stages
- ☐ Keywords
- ☐ Expenses
- ☐ Memo
- ☐ Blanks when missing
- ☐ Event memos

Secondary Output
- ☐ Change flag

For:
- P1
- P2
- Both
- Other witnesses
- All witnesses
- Role _____

Flag: _____

Set to ____

(List of People)
- ☐ Create new project
- ☐ Create new data set
- ☐ Lock timelines
- ☐ Unlock timelines
- ☐ Change a flag _____ to ____
- ☐ Suppress printing

Output Columns

(Events, Names, People, Places, Tag Types, Witnesses)

Sort order	Column Type	Heading	Width