TMG Cheat Sheet, Version 7.0 (Variables, Navigation, and Editing)

Variables - Principals

[P]	Current Principal
[P+]	Name of P always, no he/she
[PO]	Other Principal
[P1]	Principal #1
[P2]	Principal #2
..G	Given names (Robert Joseph)
..F	First name (Robert)
..S	Possessive full name (Robert Joseph Velke's)
..GS	Possessive of given names (Robert Joseph's)
..FS	Possessive of first name (Robert's)
[FATH(O)]	Father of [P] (or [PO])
[MOTH(O)]	Mother of [P] (or [PO])
[PAR(O|1|2)]	Parents of [P] (or PO/1/2)
[N]	Current name of [P]
[PP]	his/her
[OBJ]	him/her

Variables - Roles

[R:role]	Full name
[R+:role]	Full name always, no he/she
[RG:role]	Given name
[RF:role]	First name
[RP:role]	he/she
[RS:role]	his/her
[RM:role]	him/her
[RA:role]	Age
[RE:role]	Exact age
[RPAR:role]	"son/daughter of [PAR]"

Other Variables

[W]	Current witness
[W+]	Name of W always, no he/she
[WO]	Other witnesses (comma separated list with "and")
[D]	Date of event
[DD]	Day & date of event
[Y]	Year of event
[L1], [LA]	[ADDRESSEE]
[L2], [LD]	[DETAIL]
[L3], [LCI]	[CITY]
[L4], [LCN]	[COUNTY]
[L5], [LS]	[STATE]
[L6], [LCR]	[COUNTRY]
[A(O|1|2)]	Age of [P] (or PO, P1, P2)
[AE(O|1|2)]	Exact age of [P] (or PO/1/2)
[M*n*]	Memo segments 1-9
<[M0]>	Null memo
[M]	Same as M1
[WM]	Witness memo
[WM*n*]	Witness memo segments 1-9
< >	Conditional
x|x	1 [P] known	both [P] known
x||x	Living=N || Living=Y or ?
-	Exclude (selectively hide)
--	Exclude always (always hide)
{ }	Sensitive (selectively hide)

Function Keys

F1	Help
F2	Picklist/Search
F3	Repeat
^ F3	List Repeat Values
F4	Add Tag
F5	Edit Tag
F6	Delete Tag
^ F6	Cycle Windows
F7	Expand Memo
F9	OK/Close
F10	Menu
F11	Calendar
F12	Research Log
^ F12	Exhibits

Navigation (Jumps)

^ P	Person View
^ Y	Family View
^ T	Tree View
^ L	Last Subject & View
^ I	Jump to ID number
^ K	Bookmark Manager
^ S	Last bookmark
^ [Enter]	Jump to current name
^ [Home]	Jump to top of list
^ [End]	Jump to bottom of list
^ ↑	Previous in Explorer
^ ↓	Next in Explorer

Tags

^ V	Name-Var
^ B	Birth
^ M	Marriage
^ D	Death
^ U	Burial
^ H	History

Other Windows/Functions

^ A	Accent
^ R	Relationship Calc.
^ O	Open Project
^ N	New Project
^ \	Timelines On/Off
^ E	Start GenSmarts

Text Formatting Codes

^ I	Italics
^ B	Bold
^ U	Underline
Alt+0	No formatting
Alt+4	Superscript
Alt+5	Subscript

Surety

1	2	D	P	M
P1 ID	P2 ID	Event Date	Event Place	Memo Info

Surety Values

3	primary, contemporary source
2	reliable secondary source
1	less reliable secondary source
0	guess or assumption
-	disproven
	blank = no info from source

Codes (in precedence order)

[UND:]text[:UND]	Underline
[BOLD:]…	**Bold**
[ITAL:]…	*Italics*
[SUP:]…	Superscript (^{1})
[SUB:]…	Subscript ($_1$)
[HTML:]…	HTML code
[SCAP:]…	SMALL CAPS
[CAP:]…	ALL CAPS
[FCAP:]…	Cap First Letter
[HID:]…	Hidden text
[FONT<val>:]… [:FONT<val>] (e.g. [FONTG:])	T=text S=surnames G=given D=dates L=place B=labels M=memos E=exponents I=titles P=page #s
[SIZE:]#;text[:SIZE]	Point size for scalable fonts
[INDEX:]*name of index:level 1; level 2*[:INDEX]	Send to index as defined. (Commas for no line break.)
[CIT:]source#; surety;citation detail[:CIT]	Inserts citation to indicted source
[:CR:]	Carriage return
[:NB:]	Non-breaking space
[:TAB:]	Tab
[:NP:]	Suppress ending punctuation
[+]	Concatenate with previous sentence. Must be first.
\ *For use with:* [ ] { } < >	! \	Escape character e.g. \[1850\] prints [1850] instead of looking for a variable by that name. \\ prints \.

Note: This list is based on my own most common usage, and as such does not contain all variables (e.g. I almost never use L1, L7-10).

TMG Cheat Sheet, Version 7.0 (Source Elements & Sort Dates)

Common Source Elements (not a complete list of Standard Elements)			
Grp#	**Element Group**	**Standard Elements** (eponymous elements are not listed, to save space)	**Custom Elements**
1	**Title**	[Bible Title] [Book Title] [Compilation Title] [Journal Title] [Newspaper Title]	
2	**Short Title**	[Short … Title]	
3	**Subtitle**	[Article Title] [Chapter Title] et al.	
4	**Short Subtitle**	[Short … {sub}Title]	
5	**Record Type**	[Record Type]	
6	**Author**	[Agency] [First Party] [Informant] [Speaker]	
7	**Subject**	[Family Info] [Household] [Name of Person] [Spouse's Name] [Testator]	
8	**Compiler**	[Compiler]	
9	**Editor**	[Editor]	
10	**Second Person**	[Interviewer] [Photographer] [Present Owner] [Recipient] , [Ship Name] [Translator]	
11	**Date**	[Compile Date] [File Date] [Interview Date] [Printout Date] [Publish Date]	
12	**Second Date**	[Original Date], [Period]	
13	**Location**	[Address] [Author Address] [Compiler Address] [Informant Address] [Jurisdiction], [Listserve]	
14	**Second Location**	[Author E-Mail] [Recipient Address] [URL]	
15	**Publisher**	[Publisher]	
16	**Publisher Location**	[Publisher Address]	
17	**Series**	[Subset]	
18	**Edition**	[Record Group] [Subset Volumes]	
19	**Version**	[Roll]	
20	**Volumes**	[Volume]	
21	**Pages**	[Document] , [Page]	
22	**Repository**	[Repository]	
23	**Repository Info**	[Repository Address]	
24	**Repository Reference**	[Repository Reference]	
25	**File Reference**	[File Name]	
26	**Record Number**	[Call Number] [File Number] [Manuscript Info] [Number], [Record Info] [Register]	
27	**Film Number**	[Film]	
28	**Comments** (source comments)	[M] or [M*n*] or [Memo] or [Memo*n*]	
29	**Citation Detail**	[CD] or [CD*n*]	
30	**Citation Reference**	[CRef]	
31	**Citation Memo**	[CM] or [CM*n*]	
32	**Repository Memo**(*n*)	[RM] or [RM*n*]	

Manipulating Sort Dates (with thanks to Michael Hannah for spelling it *all* out)

Sort dates will sort in this order:

Before 21 Jul 2007
Before 21 Jul 2007?

Say 21 Jul 2007
Say 21 Jul 2007?

Circa 21 Jul 2007
Circa 21 Jul 2007?

21 Jul 2007
21 Jul 2007?

After 21 Jul 2007
After 21 Jul 2007?

21 Jul 2007-22 Jul 2007
21 Jul 2007-23 Jul 2007
21 Jul 2007-24 Jul 2007 --- etc.

21 Jul 2007 or 22 Jul 2007
21 Jul 2007 or 23 Jul 2007
21 Jul 2007 or 24 Jul 2007 --- etc.

21 Jul 2007 to 22 Jul 2007
21 Jul 2007 to 23 Jul 2007
21 Jul 2007 to 24 Jul 2007 --- etc.

Note: This list is based on my own most common usage, and as such does not contain all elements.
See TMG Help under Tools Menu -> Master Source List -> Source Element Groups for a complete list.